

DELEGATE CONDUCT PRACTICES AND PROCEDURES

The Board of Directors for DECA Inc. requires each delegate attending the New York Experience Conference to read and complete the **Attendance Permission Form** and return to the **DECA chapter advisor** as partial completion of attendance requirements.

- The term “delegate” shall mean any DECA member, including advisors, attending conferences (high school, collegiate, alumni, professional).
- There shall be no defacing of public property. Any damage to any property or furnishing in the hotel rooms or building must be paid for by the individual or chapter responsible.
- Delegates shall refrain from using inappropriate or profane language at all times.
- Delegates shall refrain from verbal, physical or sexual harassment, hazing or name-calling.
- Delegates shall respect the rights and safety of other hotel guests.
- Delegates shall not possess alcoholic beverages, narcotics or weapons in any form at any time under any circumstances.
- Delegates shall refrain from gambling—playing cards, dice or games of chance for money or other things of value.
- Use of tobacco products by delegates is prohibited at all DECA functions.
- Delegates must adhere to the dress code at all times.
- Delegates must not dress or behave in a manner than can be interpreted as sexually explicit.
- Students shall keep their adult advisors informed of their activities and whereabouts at all times.
- No delegate shall leave the hotel (except for authorized events) unless permission has been received from the chapter advisors.
- Delegates should be prompt and prepared for all activities.
- Delegates should be financially prepared for all activities.
- Delegates are required to attend all sessions and activities assigned including workshops, competitive events, committee meetings, etc., for which they are registered unless engaged in some specific assignment scheduled at the same time.
- Delegates will spend nights at their assigned hotel and in their assigned room. No guests allowed during curfew hours. Delegates will be quiet at curfew.
- Curfew will be enforced. Curfew means the delegate will be in his/her assigned room.
- Chapter advisors/chaperones will be responsible for delegates’ conduct.
- Delegates ignoring or violating any of the above rules will subject their entire delegation to being unseated and their candidates or competitive events participants to being disqualified. Individual delegates may be sent home immediately at their own expense.
- Tasteful casual wear will be accepted during specific social functions as designated during orientation.

DECA's General Dress Code

Business Casual

Attire for conference activities

Casual slacks (e.g., Dockers), blouse or shirt, socks and casual shoes
Jeans, t-shirts and athletic shoes are **not** included in business casual attire.

Attire for touring on your own

Casual slacks or jeans with blouse, shirt or t-shirt. Shoes are required.

The following are unacceptable during DECA activities:

- Skin-tight or revealing clothing
- Midriff-baring clothing
- Clothing with printing that is suggestive, obscene or promotes illegal substances
- Athletic clothing
- Swimwear

New York Experience Conference – Specific Dress Guidelines

For those attending DECA's New York Experience Conference the following dress guidelines apply:

- Business casual is **required** for all Thursday and Friday morning programs. Students in jeans will be turned away from programs on those days.
- Comfortable, flat shoes are recommended for most of the conference, as there will be a lot of standing and walking; flip-flops, however, will not be allowed.
- Dress for the Thursday evening Radio City Music Hall Christmas Show is business casual or better.
- For the afternoon tours (Madame Tussaud's & NBC Studios) and your self-directed tours (Statue of Liberty & Empire State Building), dress can be casual – **neat** jeans will be allowed (not those that are torn or are falling off).
- DECA Blazers are not necessary for this conference.
- Please check the weather before coming to the conference and pack appropriately. The weather in New York at this time of year can change from mild to snow very quickly.

Advisors should keep with them the signed Dress Code agreement below.

“I have read and fully understand the conference **Delegate Conduct Practices and Procedures and Dress Code** and agree to comply with these guidelines. Furthermore, I am aware of the consequences that will result from violation of any of the above guidelines.”

Date

Delegate’s Signature

“I approve the student named above to attend the DECA conference.”

Parent’s/Guardian Signature

Chapter Advisor’s Signature

School Official’s Signature

Participants will not be allowed to attend functions if not appropriately dressed.